



Guidance for Accreditation Application with BTAS

Approved Courses for Accreditation for BTAS

We are happy to accept all non-invasive and some limited minimally invasive beauty therapy training courses for accreditation. We are unfortunately unable to accredit invasive training courses such as dermal fillers or microblading.

Minimally invasive courses such as some advanced facials will need to include face to face practical training to be accredited, although theory can be delivered online. This is to meet with the requirements of our recommended insurers so that your students will be able to get insurance on completion.

Application Process in 1, 2, 3...

We have kept our application process as simple as possible but must still ensure all training providers and courses meet our high standards in order to offer accreditation.

Step 1 – Decide how many courses you wish to accredit. This will enable you to pick the right accreditation package for you. Purchase your package, along with any required add-ons securely through our website:

The options are:

Bronze - £499 – accredit 1-5 courses.

Silver – £699 - accredit 6 – 10 courses

Gold - £899 - accredit 11-20 courses

Prices include VAT. Additional courses can be added on to the Gold package or individually after initial accreditation at a cost of **£125 per course**.

All above options include approval of 1 principal trainer. Additional trainers can be included in your accreditation at a cost of **£195 per person**.

Accreditation lasts for 12 months from the date of your application being approved. Our team will be in touch when renewal is due to reconfirm your details & advise on renewal cost accordingly.

Step 2 – Gather your documents ready to apply for accreditation. Complete our quick, easy application form online by clicking [here](#)



For us to accredit your academy we will need to receive a copy of your company policies (health & safety, equality & diversity and complaints procedure, as a minimum). If you do not have each of these policies in place as yet, we can provide a **set of template policies for £125**.

We will also need to see a copy of your company public liability insurance to include teaching extensions for all trainers (if not employed and covered by your company policy).

For us to accredit your courses we will need to receive a copy for all beauty trainers of their beauty qualifications (to cover every course they will teach) plus a copy of their teaching qualification (PTTLS or Level 3 AET or recognised equivalent). If you need to obtain a teaching qualification, this can be provided at a **discounted cost of £449**. Details [here](#)

We will also need to see all documents that will be provided to your learners (course manuals, e-manuals, training videos, presentations, tests &/or assessments), plus a lesson plan for all courses taught face to face or online through Skype/Zoom.

A guide to designing your course materials can be viewed [here](#)

If you are unable to produce required course materials, we can provide course manuals at the following costs:

Bronze - £499 – manuals for 1-5 courses.

Silver - £699 – manuals for 6-10 courses.

Gold - £899 – manuals for 11-20 courses.

Manuals are provided for the purposes of delivery of your BTAS accredited courses only, with no time constraints on access but with all rights retained by BTAS at all times and cannot be reproduced for any other purpose without express permission.

Step 3 – Once your application form and purchase of your package (with add-ons as needed) has been received, our team will be in touch within 24 working hours to confirm your application and guide you to finalise your application.

Once accredited, we provide a 'Welcome Pack' allowing you to begin promoting and providing your BTAS accredited courses straightaway, along with permission to use our logo (provided to you) when promoting your courses online or face to face.

Please notify us immediately of any changes to trainers or courses. Should you need to make any changes or add on further courses once approved, simply give us a call.

Need any help or assistance with the application process or prefer to purchase your accreditation package over the telephone, simply give our accreditation team a call on Freephone 0800 999 2277.